

## Communications, Detention Services, and Crime Analysis Hiring Event

**Friday, August 16th, 2024; 8:00am-2:00pm at City Hall- 1C South at Civil Service Office.**

We are hiring for 911 Call Taker Trainee, Crime Technician, Detention Officer, Senior Police Report Representative and Senior GIS Information System Support Tech.

We encourage everyone to apply and test prior to the event, so you can get interviewed at the event.

\*Please bring necessary documents to turn in if you are selected from the interview.

- (Driver's License or State Issued Identification Card
- Social Security Card
- All Marriage License(s)
- All Divorce Decree(s)
- Military (DD214 – Member 4 copy)
- Birth Certificate (original copy) or Certificate of Naturalization
- High School Transcript or GED – mailed or e-transcript
- College transcripts (all colleges attended) mailed or e-transcript

If you are unable to apply and/or test prior to the event, please see the Schedule of Events below.

### **Schedule of Events: (note: some of these events will take place simultaneously)**

**8:00am-** Check-in via QR code.

**8:00 - 9:30am** - Walk-ins that need to apply can utilize the computers.

**8:00am-9:45am-** Application verification for those who have previously applied but not tested.

**9:45am-** If needed for position applying for, all verified applicants will be assigned seating and prepare for testing.

**10:00am – 1:00pm-** If needed for position applying for, Civil Service testing for 911 Call Taker Trainee promptly begins.

### **PARKING INFO:**

Please park at the horseshoe parking lot at City Hall for this event. We will not enforce parking meters in the horseshoe parking lot at Dallas City Hall on August 16, 2024. It is highlighted in green.

